



## **AGENDA REPORTS PACK**

**Wednesday, 7th March, 2018 at 6.00 pm**

**Room 102, Hackney Town Hall, Mare Street, London E8 1EA**

# Health & Wellbeing Board

Contact: Peter Gray  
Governance Services  
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**Tim Shields**  
**Chief Executive**

**The press and public are welcome to attend  
this meeting**

# Health & Wellbeing Board

## Board Membership and Additional Attendees

<b>Board Members</b>	
<b>Cllr Jonathan McShane</b> Cabinet Member, Health, Social care and Culture (Chair)	<b>Dr Clare Highton</b> Chair, City and Hackney Clinical Commissioning Group
<b>Dr Penny Bevan</b> Director of Public Health Hackney Council	<b>Paul Fleming</b> Chair, Hackney Healthwatch
<b>Dr Navina Evans</b> Chief Executive, East London Foundation Trust	<b>Tracey Fletcher</b> Chief Executive, Homerton University Hospital NHS Foundation Trust
<b>Andrew Wallace</b> Health and Social Care Forum	<b>Cllr Anntoinette Bramble</b> Cabinet Member, Children's Services
<b>Anne Canning</b> Group Director, Children, Adults and Community Health, Hackney Council	<b>Kim Wright</b> Group Director, Neighbourhoods and Housing, Hackney Council
<b>David Maher</b> Interim Managing Director, City and Hackney Clinical Commissioning Group	<b>Laura Sharpe</b> GP Confederation
<b>Raj Radia</b> Chair, Local Pharmaceutical Committee	

<b>NHS England Representative</b>	
Neil Roberts	

<b>Independent Advisers</b>	
<b>Jim Gamble</b> Chair, City and Hackney Safeguarding Children Board	<b>Adi Cooper</b> Chair, City and Hackney Safeguarding Adult Board

<b>Additional Attendees</b>	
<b>Moira Griffiths</b> Group Care and Support Director, Family Mosaic Better Homes Partnership	<b>Jackie Brett</b> Health and Social Care Forum
<b>Sonia Davis</b> Chief Inspector, Metropolitan Police	<b>Ida Scullos</b> Community Empowerment Network

## **AGENDA** **Wednesday, 7th March, 2018**

### ORDER OF BUSINESS

<b>Item No</b>	<b>Title</b>	<b>Page No</b>
<b>1</b>	<b>Welcome and Introductions</b>	
<b>2</b>	<b>Minutes of the Previous Meeting</b>	<b>1 - 4</b>
<b>3</b>	<b>Declarations of Interest - Members to Declare as Appropriate</b>	
<b>4</b>	<b>Community Voice</b>	
<b>5</b>	<b>End of Life Care</b>	<b>5 - 92</b>
<b>6</b>	<b>Update on East London Health Care Partnership</b>	<b>93 - 126</b>
<b>7</b>	<b>Complaints Charter - Agreement of Charter Design</b>	<b>127 - 128</b>
<b>8</b>	<b>Dates of Future Meeting - 4th June (Provisional)</b>	

## ADVICE TO MEMBERS ON DECLARING INTERESTS

Hackney Council's Code of Conduct applies to **all** Members of the Council, the Mayor and co-opted Members.

This note is intended to provide general guidance for Members on declaring interests. However, you may need to obtain specific advice on whether you have an interest in a particular matter. If you need advice, you can contact:

- The Director of Legal
- The Legal Adviser to the committee; or
- Governance Services.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

### 1. Do you have a disclosable pecuniary interest in any matter on the agenda or which is being considered at the meeting?

You will have a disclosable pecuniary interest in a matter if it:

- relates to an interest that you have already registered in Parts A and C of the Register of Pecuniary Interests of you or your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner;
- relates to an interest that should be registered in Parts A and C of the Register of Pecuniary Interests of your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner, but you have not yet done so; or
- affects your well-being or financial position or that of your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner.

### 2. If you have a disclosable pecuniary interest in an item on the agenda you must:

- Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you (subject to the rules regarding sensitive interests).
- You must leave the room when the item in which you have an interest is being discussed. You cannot stay in the meeting room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision.
- If you have, however, obtained dispensation from the Monitoring Officer or Standards Committee you may remain in the room and participate in the meeting. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a pecuniary interest.

### 3. Do you have any other non-pecuniary interest on any matter on the agenda which is being considered at the meeting?

You will have 'other non-pecuniary interest' in a matter if:

- i. It relates to an external body that you have been appointed to as a Member or in another capacity; or
- ii. It relates to an organisation or individual which you have actively engaged in supporting.

## 4. If you have other non-pecuniary interest in an item on the agenda you must:

- i. Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- ii. You may remain in the room, participate in any discussion or vote provided that contractual, financial, consent, permission or licence matters are not under consideration relating to the item in which you have an interest.
- iii. If you have an interest in a contractual, financial, consent, permission or licence matter under consideration, you must leave the room unless you have obtained a dispensation from the Monitoring Officer or Standards Committee. You cannot stay in the room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision. Where members of the public are allowed to make representations, or to give evidence or answer questions about the matter you may, with the permission of the meeting, speak on a matter then leave the room. Once you have finished making your representation, you must leave the room whilst the matter is being discussed.
- iv. If you have been granted dispensation, in accordance with the Council's dispensation procedure you may remain in the room. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a non pecuniary interest.

## Further Information

Advice can be obtained from Suki Binjal, Interim Director of Legal, on 020 8356 6237 or email [suki.binjal@hackney.gov.uk](mailto:suki.binjal@hackney.gov.uk)

# Health & Wellbeing Board

## **Rights of Press and Public to Report on Meetings**

Where a meeting of the Council and its committees are open to the public, the press and public are welcome to report on meetings of the Council and its committees, through any audio, visual or written methods and may use digital and social media providing they do not disturb the conduct of the meeting and providing that the person reporting or providing the commentary is present at the meeting.

Those wishing to film, photograph or audio record a meeting are asked to notify the Council's Monitoring Officer by noon on the day of the meeting, if possible, or any time prior to the start of the meeting or notify the Chair at the start of the meeting.

The Monitoring Officer, or the Chair of the meeting, may designate a set area from which all recording must take place at a meeting.

The Council will endeavour to provide reasonable space and seating to view, hear and record the meeting. If those intending to record a meeting require any other reasonable facilities, notice should be given to the Monitoring Officer in advance of the meeting and will only be provided if practicable to do so.

The Chair shall have discretion to regulate the behaviour of all those present recording a meeting in the interests of the efficient conduct of the meeting. Anyone acting in a disruptive manner may be required by the Chair to cease recording or may be excluded from the meeting. Disruptive behaviour may include: moving from any designated recording area; causing excessive noise; intrusive lighting; interrupting the meeting; or filming members of the public who have asked not to be filmed.

All those visually recording a meeting are requested to only focus on recording councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure by someone recording a meeting to respect the wishes of those who do not wish to be filmed and photographed may result in the Chair instructing them to cease recording or in their exclusion from the meeting.

If a meeting passes a motion to exclude the press and public then in order to consider confidential or exempt information, all recording must cease and all recording equipment must be removed from the meeting room. The press and public are not permitted to use any means which might enable them to see or hear the proceedings whilst they are excluded from a meeting and confidential or exempt information is under consideration.

Providing oral commentary during a meeting is not permitted.



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